Capacity Building of Private And Central Universities in Assam

Untitled Section

1. **1. Name**

   _____

2. **2. Gender:**
   Mark only one oval.

   ( ) Male

   ( ) Female

3. **Designation:**

   _____

4. **3. Name of the Library:**

   _____

5. **4. Educational Qualifications:**

   _____

6. **5. Working Experience:**

   _____

7. **6. Total numbers of Staff in your library:**

   _____

8. **7. Professional Staffs:**
   Mark only one oval.

	1	2	3	4	5
	( )	( )	( )	( )	( )

9. **8. Non Professional Staffs:**
Mark only one oval.

1	2	3	4	5
◯	◯	◯	◯	◯

10. **9. Semi-professional Staffs:**
Mark only one oval.

1	2	3	4	5
◯	◯	◯	◯	◯

11. **10. What are the capacity building programs employed by the management of your library?**
Check all that apply.

☐ Conference

☐ Seminar/workshop

☐ Spending time to the libraries of developed countries

☐ Library school course

☐ On- the- job training/ on site training

☐ Classroom lecture method

☐ Consultant and special training

☐ In service training

☐ Short term courses of NISCAIRE or INFLBNET etc.

☐ Refresher Course

☐ Other: _____

12. **11.How the capacity building programmes benefited your library?**
Check all that apply.

☐ increasing in staff efficiency

☐ Improved Productivity

☐ Motivation of staffs

☐ Increased Staff Skills

☐ Increased-cooperation among the staffs

☐ Reduced cost of operation

☐ No Impact

☐ Other: _____

13. **12. How do you perceive staff capacity building program of the library?**
Check all that apply.

☐ Adequate

☐ Inadequate

☐ Should be improved

☐ Other: _____

14. **13. LEVEL OF COMMITMENT OF MANAGEMENT TO STAFF CAPACITY BUILDING: Which of the following is management committed to?**
Check all that apply.

☐ Regular training

☐ Funds are made available for training

☐ Training allowance are paid for staff undergoing training

☐ Permissions are given to staff to attend training

☐ Trainees are encouraged to knowledge acquired

☐ Staffs are given permission to take part time/full time course

☐ Study leaves are approved for qualified staff

☐ Management is not committed to any

☐ Staffs are sent to oversee for training

☐ Other: _____

15. **14. What do you think about the level of management's commitment to staff capacity building?**
Mark only one oval per row.

	Strongly agreed	Agreed	Disagreed	Strongly disagreed
Inadequate	◯	◯	◯	◯
Partially Committed	◯	◯	◯	◯
Not decided	◯	◯	◯	◯
Undecided	◯	◯	◯	◯

16. **15. Opinion on how to promote capacity building:**
Check all that apply.

☐ Organizing regular training programme

☐ Funds should be made available

☐ Proper training need assessment before training

☐ Right training techniques should be employed

☐ Trainee should be encouraged to apply knowledge gained

☐ Outstanding performance should be adequately rewarded

☐ Other: _____

17. **16. Barriers in the Area of Training Programs**
Check all that apply.

- [ ] Lack of training programs at a convenient time
- [ ] Lack of permission from higher authority
- [ ] Less number of training programs organized in your locality
- [ ] Lack of funding from the employers
- [ ] Lack of time for attending training
- [ ] Communication backwardness
- [ ] Lack of willingness to attend
- [ ] Training is expensive
- [ ] Training is not compulsory for promotion
- [ ] Other: _____

18. **17.Do you think contribution of LIS professional in publications is a way to judge the quality of capacity development in your library?**
Check all that apply.

- [ ] yes
- [ ] no
- [ ] Other: _____

19. **Suggestions**

_____

_____

_____

_____

_____

20. **Thanking You for Co-operation**

_____

Example: December 15, 2012